The process outlined below may vary, but the following offers a general guide for those actions needed to be undertaken by the applicant.

**Application flowchart**

Applicant reviews department website(s) and identifies PIs working in area of interest

Applicant approaches potential PI, receives initial support of proposed project

Applicant completes sections 1 and 2 of application form and sends to PI

If PhD Supervisor and PI are the same, applicant to also send reference template

PI completes section 3 of the application form, liaising with relevant administrative/department colleagues

Applicant to approach referees, sending the templates provided. (the second referee can be any academic from any institution)

Applicant completes CHRIS6 form (Part 2 not required)

Form signed by applicant and returned to host department. References and CHRIS6 form to be included, *if not submitted to School Office*

PI and HoD/equivalent to sign form

Final application form agreed by all parties

Host department to collate all applications and submit to School Office